

**TEACH Early Childhood® OHIO
INFORMATION UPDATE FORM**

This form accompanied a bonus check sent by TEACH OHIO to a scholar who successfully completed a contract. Sponsoring centers are to compensate their scholars with a \$300 bonus or 2% raise at the end of the contract period. In order to enroll in next semester's classes this form, current pay stub and documentation of center-paid compensation (bonus or raise) must be returned to our office as soon as the center has provided its compensation to its TEACH OHIO scholar.

Recipient Information: *This section is to be completed by the scholarship recipient.*

	Indicate Any Necessary Changes in This Column:
Name:	
Address:	
Email Address:	
Home Phone:	
Cell Phone:	
Work Phone:	
Position:	
Has your position changed within the past 12 months? If yes, when?	<input type="checkbox"/> NO <input type="checkbox"/> YES
Current hours worked per week:	
Current age groups you teach? <input type="checkbox"/> Infant <input type="checkbox"/> Toddler <input type="checkbox"/> Preschool <input type="checkbox"/> School age <input type="checkbox"/> Administration	

Program Information: *This section is to be completed by the center administrator or director.*

	Indicate Any Necessary Changes in This Column:
Program Name:	
License #:	
Program Address:	
Administrator/Director Name:	
# of children licensed to care for: # of children currently enrolled:	
Does your program serve state subsidy children? <input type="checkbox"/> YES if yes, # of state subsidy children? <input type="checkbox"/> NO	
Is your program rated by Step Up to Quality? If yes, # of stars?	
NAEYC accredited? <input type="checkbox"/> YES <input type="checkbox"/> NO other accreditation? Name:	

I certify the information above is complete and accurate to the best of my knowledge and the required documents are attached.

Signature of Scholarship Recipient

Signature of Administrator/Director

Return this form & required documents to:

TEACH Early Childhood® OHIO
OCCRA

2469 Stelzer Road, Columbus, OH 43219

Fax: 614-396-5960	Shamell Baxter shutchins@occrra.org	Belinda Kitsos bkitsos@occrra.org	Latoya Fuqua lfuqua@occrra.org	
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