

Family Connects International Credentialing Checklist

All home visitors and home visiting supervisors must create and maintain a profile on the [Ohio Professional Registry \(OPR\)](#) that includes their education, experience, and professional development information. Individuals must also obtain a credential that is aligned to the evidence-based or promising-practice model they are implementing.

A credential must be obtained before an individual may work with families and gain access to OCHIDS. After obtaining a credential, it must be renewed every two years by updating and submitting documentation of current nursing license and expiration date.

An individual serving dual roles as a home visitor and home visiting supervisor must obtain the supervisor credential.

Information about how to create a profile and how to apply for a credential through the OPR can be found on the OPR [Resource Page for Home Visiting](#).

Applicant Information

Last Name	First Name	OPIN #	Hire Date:
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Credential Applying For:

Family Connects International Home Visitor Full

Family Connects International Home Visiting Supervisor Full

Home Visitor

Individual must meet the following minimum education requirement:

Minimum of an associate degree in the field of nursing and registered nurse license

Home Visitor Full Credential

Family Connects International Academy

ODH Required Trainings (2 hours)

Introduction to Help Me Grow Home Visiting (1 hour)

Safe Sleep (1 hour)

I verify that in addition to completing the required training noted above, the applicant completed the following requirements for a Family Connects International Full Credential:

OCHIDS Training (facilitated by the supervisor)

Overview of agency/organization policies and procedures

Clinical Orientation Toolkit review and completion of trainings required by supervisor

Supervisor Name _____ Date _____

Supervisor Signature _____

I verify that the applicant completed the requirements for a full credential.

Supervisor Name _____ Date _____

Supervisor Signature _____

Supervisor Full Credential

Individual must meet the following education requirement:

- Minimum of a bachelor's degree in the field of nursing and at least 2 years of relevant experience.

ODH Required Trainings (4.5 hours)

- Introduction to Help Me Grow Home Visiting (1 hour)
- Safe Sleep (1 hour)
- Reflective Supervision (minimum of 2.5 hours)

I verify that in addition to completing the required training noted above, I have completed the following requirements for a Family Connects International Home Visiting Supervisor full credential:

- OCHIDS Training (facilitated by the ODH Program Consultant or Supervisor within agency)
- Overview of agency/organization policies and procedures
- New Supervisor Toolkit review and completion of trainings

Supervisor Name _____ Date _____

Supervisor Signature _____