

# Professional Early Childhood Inclusion Credential (PECIC) User Guide

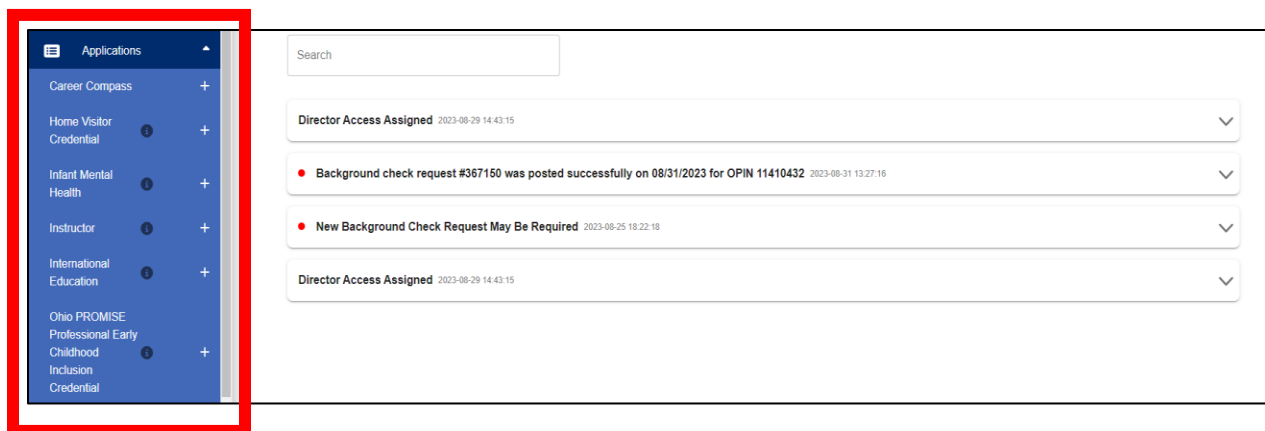
With Ohio PROMISE, Ohio is on its way to ensuring that every Ohio family is healthy and supported when needed. Children with disabilities must be included with their friends, neighbors, and peers from birth so they can thrive wherever they live, play, and learn. The Professional Early Childhood Inclusion Credential (PECIC) was created to raise the level of awareness, knowledge, competency, and confidence of professionals attending to the needs of children with disabilities, their families, and creating an inclusive environment for all children.

This credential was created by the Ohio State Leadership Team on Early Childhood Inclusion, a dedicated group of state agency and organization professionals working with teachers and parents, to identify where Ohio is in its implementation of high-quality indicators of inclusion.

## Accessing the Inclusion Credential Application

Sign in to your Ohio Professional Registry (OPR) profile. If you do not already have an OPR profile, and need assistance with creating one, view our [Create OPR Profile Resources](#) webpage for additional details. Do not create duplicate profiles.

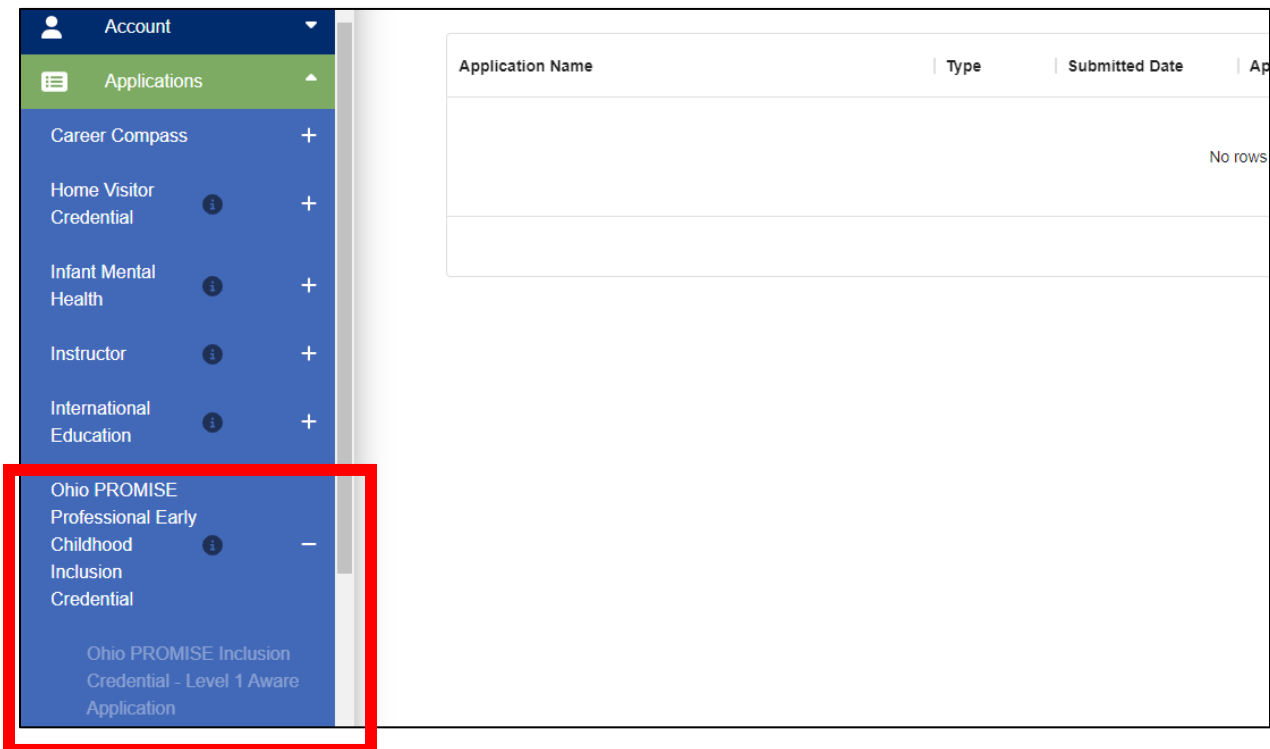
Navigate to the Applications section of your OPR profile and click the carrot to expand. Click on the + sign next to the Ohio PROMISE Professional Early Childhood Inclusion Credential section to expand the application choices.



To access the Inclusion Credential application, you must meet one of the following requirements:

1. Have a minimum of a verified High School diploma in the Education tab of your OPR profile.  
OR
2. Have an employment role of High School Junior or HS Senior or Graduate <18 in the employment tab of your OPR profile.

If you have not met one of the requirements above, the link will not be clickable, and you will need to complete the requirements prior to accessing the application.



## Completing the Inclusion Credential Application

Click on the title of the application titled 'Ohio Promise Inclusion Credential - Level 1 Aware'.

There are 5 required PD Events to be completed via your OPR profile. These completions will display automatically from the Professional Development tab of your profile. If one or more of these required PD Events have not been verified in your profile, you will not be able to submit the application. You must return to your OPR profile and complete the requirements prior to moving forward with submission.

If all 5 events show 'Complete', you can proceed in the application.

Current Status: New

Submitted Date	Name	OPIN
Not Submitted	New Profile	1140-4949

[Required Professional Development](#)

Professional Development	My Training
Making Referrals in Early Childhood Settings	Complete
Preschool Special Education 101: ChildFind	Complete
Responding to Trauma and Supporting Resilience : OCALI Suite of Resources	Complete
This Child, Each Child Will Grow and Learn-CYC Suite of Resources	Complete
We Can Do This, Right Where We Are: OCALI Suite of Resources	Complete

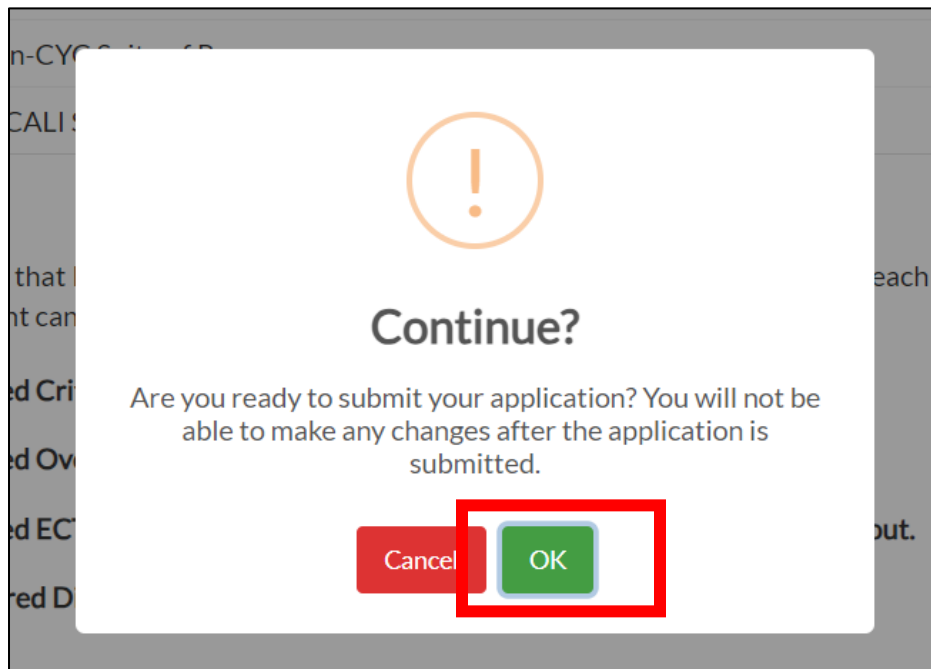
Complete the attestations and when ready, select 'Submit Application'.

[Ohio PROMISE Inclusion Credential Attestations](#)

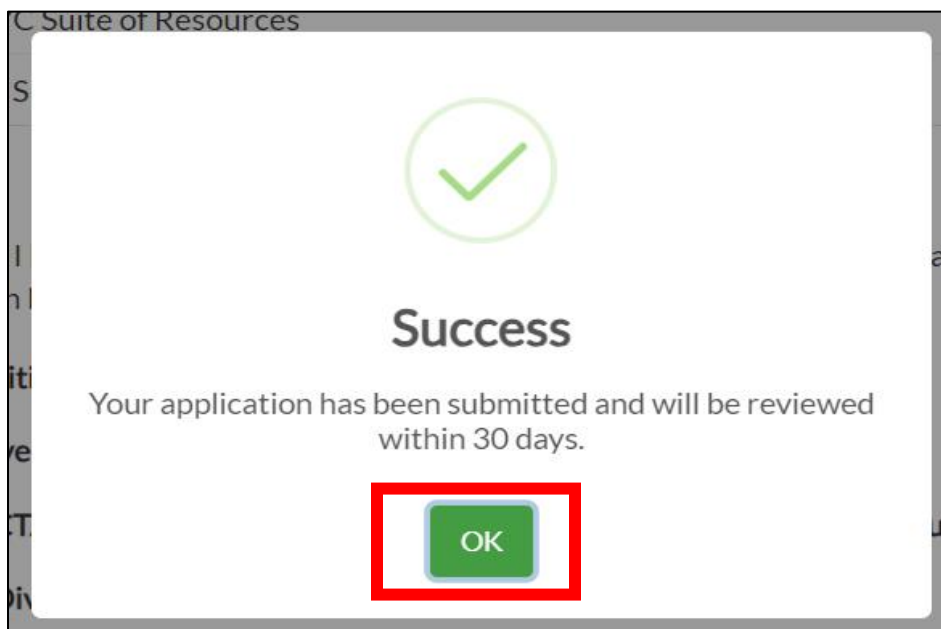
By checking the statements below, I attest that I have completed each requirement and will retain my records of each requirement, should I need to produce them. Links for each credential requirement can be found on the Ohio PROMISE Inclusion Credential webpage.

- I attest that I have reviewed the required Critical Core Competencies Handout.
- I attest that I have reviewed the required Overview of IDEA Handout.
- I attest that I have reviewed the required ECTA Indicators of High-Quality Inclusion for Local Programs Handout.
- I attest that I have completed the required Division of Early Childhood's Cara's Kit.

Confirm you would like to continue with your submission. Hit 'Cancel' to return to the application.



Your submission was successful. Click OK to return to the Applications tab of your profile.

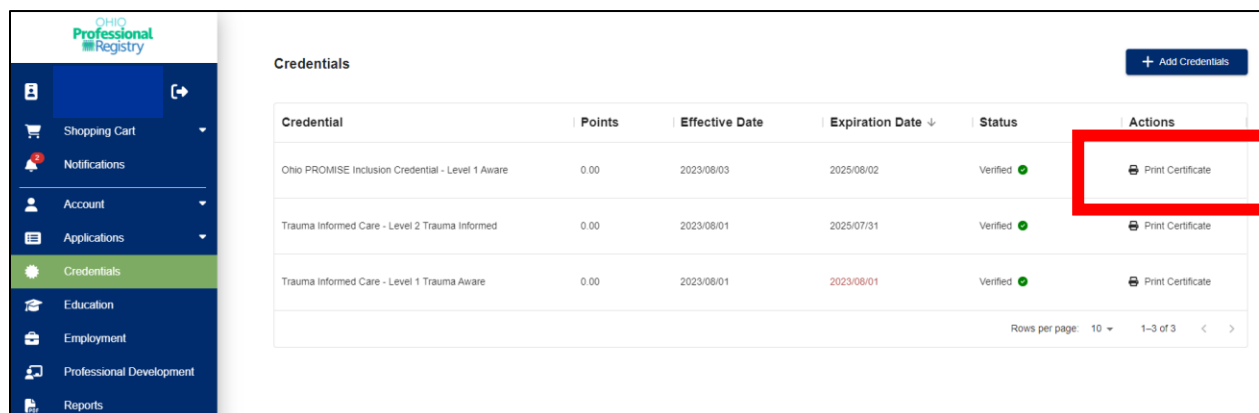


## Checking the status of your Inclusion Credential Application

You can view the status of your application via the Application Dashboard displayed in your OPR profile.

Application Dashboard						
Application Name	Type	Submitted Date	Approved Date	Expiration Date	Status	
Ohio PROMISE Inclusion Credential - Level 1 Aware	Initial	2023-07-31 02:50:29 PM	2023-08-03	2025-08-02	Approved <span style="color: green;">✔</span>	<a href="#">VIEW</a>
Trauma Informed Care - Level 2 Trauma Informed	Initial	2023-08-01 10:39:13 AM	2023-08-01	2025-07-31	Approved <span style="color: green;">✔</span>	<a href="#">VIEW</a>

Once your application has been reviewed and the credential has been issued, you can access your printable certificate anytime via the Credentials tab of your OPR profile.



**Credentials** [+ Add Credentials](#)

Credential	Points	Effective Date	Expiration Date ↓	Status	Actions
Ohio PROMISE Inclusion Credential - Level 1 Aware	0.00	2023/08/03	2025/08/02	Verified <span style="color: green;">✔</span>	<a href="#">Print Certificate</a>
Trauma Informed Care - Level 2 Trauma Informed	0.00	2023/08/01	2025/07/31	Verified <span style="color: green;">✔</span>	<a href="#">Print Certificate</a>
Trauma Informed Care - Level 1 Trauma Aware	0.00	2023/08/01	2023/08/01	Verified <span style="color: green;">✔</span>	<a href="#">Print Certificate</a>

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