

# How To Renew a Home Visitor/Supervisor Credential

Sign-in to your registry profile with a desktop or laptop computer, using Chrome or Firefox browsers. **Other browsers will not display the application.**

Upload Professional Development requirements (training certificates) to the Professional Development section of your profile for verification. They will be reviewed when your application is reviewed.

Click on the Applications tab:

1. **Scroll down to the Application Dashboard**
2. **Click Action of your currently issued Home Visitor/Supervisor credential that is expiring within 60 days**

Application Dashboard							
Application Name	Type	Submitted ...	Approved ...	Expiration ...	Status	Action	
Early Childhood Home Visitor	Initial		2020/10/01	2022/10/01	Approved	Action ▼	
Ohio Infant Family Affiliate Level I (OIFA-I)	Initial	2022/02/23 10:03:26 AM	2022/03/24	2022/05/10	Approved	View Renew	
Early Intervention Service Coordinator I	Initial	2018/10/17 12:40:48 PM	2018/09/10	2022/05/10	Approved	Action ▼	

Click **Renew**, then complete and submit the application.

Please Note: Per ODH, a Supervisor credential allows you to provide services to families. You do not need to renew a Home Visitor credential if you hold a Full Supervisor credential of the **same model**.