

# Early Childhood Mental Health Credential

## How to Apply

Please follow these steps to begin the initial ECMH credential application process:

1. Log in to your Ohio Professional Registry (OPR) profile or create one by using this [Create Profile User Guide](#).
2. Enter employment information in the Employment tab
  - a. Employment Type: Early Childhood Mental Health
  - b. Continue completing the Employment Details by entering Employer Name, entering the Roles at Employer (do this by clicking the green +Add Role button), and Additional Details including Start Date. Once entered, click Save Employment.
3. Upload to the Education tab:
  - a. Official transcript
4. Upload to the Credential tab:
  - a. Current Professional License
5. Upload to the Professional Development tab:
  - a. Employment Letter
    - i. Document must be on employer's letter head and signed by supervisor or human resource official
    - ii. Employment must be with an Ohio Department Mental Health and Addiction Services (ODMHAS) certified mental health agency currently or within the past two years
    - iii. Letter must state applicant has worked in ECMH a minimum of two years at the time of application
    - iv. Documentation must state ONE of the following
      1. applicant is working with children birth-6 and their families currently OR within the past three years
      2. applicant is supervising a professional working with children birth-6 currently OR within the past three years.
  - b. Ohio ECMH Core Competencies Skills Inventory Self-Assessment Summary Page.
  - c. The New Ohio/Georgetown Model for ECMH training dated 2012 to current.
  - d. Devereux Early Childhood Assessment (DECA)
6. Once all documentation has been uploaded, send an email to [support@occrra.org](mailto:support@occrra.org) stating your intent to apply for the ECMH credential.