How to Apply for an Ohio Administrator Credential

1. Create a profile in the Ohio Professional Registry
   https://registry.occrra.org/user/register

2. In the Professional Development tab – upload the CKC Self-Assessment

3. When the required trainings for the credential level are verified, send the Ohio Administrator Credential payment form to:

   OCCRRA
   2469 Stelzer Rd.
   Columbus OH 43219

4. The OPR will wait up to 2 weeks for the check to clear prior to issuing the Ohio Administrator Credential.