

**Travel (or Internet) / Book / Tuition Reimbursement Claim Form B**

**(1.16)**



**NOTE: Tuition receipts (or an account statement from your college) must be attached to process Book, Tuition, or Travel reimbursement prior to T.E.A.C.H. receiving a tuition bill from your college.**

**NOTE: Book Receipts must be attached to claim Books**

**Mail / fax completed form with receipts to:  
 OCCRRA  
 T.E.A.C.H. Early Childhood® OHIO  
 2760 Airport Drive, Suite 160  
 Columbus, Ohio 43219**

**I. Scholar Information / Travel Reimbursement**

Scholar Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State and Zip Code \_\_\_\_\_  
 Center Name: \_\_\_\_\_  
 College Term (Check One):  FALL  SPRING  SUMMER Year: \_\_\_\_\_

**II. Book Reimbursement**

If no books were purchased, check:  N/A (No Book Purchased). Go to Section III.

**Legible copies of receipts must be attached for all book purchases listed below**

Book Titles	Price (without tax)
<b>Total Book Prices (without tax): \$</b>	

**III. Tuition and Fee Reimbursement**

If you are not requesting tuition or fee reimbursement, circle:  N/A (Tuition Paid by OCCRRA, PELL, or other)

If you paid tuition directly to the college: list courses, credit hours, and tuition amount you are requesting to be reimbursed from T.E.A.C.H.. The below should match attached tuition receipts.

Course Title	Credit Hours	Tuition/Fee

If you have questions, please call your counselor at 1-877-547-6978 (toll free) or 614-396-5959.

Please check next to your counselor and send form to them:

**Cathy Ryan**  
 Direct Fax: 614-396-5966  
 Email: cryan@ocrra.oeg

**Tonya Ward**  
 Direct Fax: 614-396-5963  
 Email: tward@ocrra.org

**Denielle Young**  
 Fax: 614-396-5960  
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